



DEPARTMENT OF VETERANS AFFAIRS
Regional Office
1240 East Ninth Street
Cleveland OH 44199

March 11, 2002

In Reply Refer To: 325/262
Information Letter 26-02-05

TO: All VA Lenders and Servicers

Subj: Transfer of New Jersey Appraisal Workload Responsibilities

1. **PURPOSE:** Effective March 1, 2002, most of the Construction and Valuation (C&V) operations for U.S. Department of Veterans Affairs (VA) home loans in New Jersey were transferred to the VA Regional Loan Center (RLC) in Cleveland, Ohio.
2. **WORKLOAD TRANSFER:** New Jersey VA fee appraisers have been notified to send all VA appraisals that are completed on or after March 1, 2002, to the Cleveland RLC for processing. The Cleveland RLC's C&V section will accept responsibility for all appraisal and construction related processing. The Newark Regional Office C&V section will retain responsibility for Specially Adapted Housing cases and all C&V related field reviews.
3. **LAPP NOV SUBMISSION TO VA:** New Jersey LAPP Notice of Value (NOV) are to be issued through The Appraisal System (TAS). You **do not** have to send a hard copy of the LAPP appraisal or the NOV to us when you issue the NOV in TAS.
4. **LAPP CONVERSIONS:** If you determine that a New Jersey LAPP appraisal needs to be converted to a VA NOV, you may e-mail your request to: **09/LAPP@vba.va.gov**. Again, you **do not** have to send a hard copy of either the LAPP appraisal or your request to us.
5. **CLEVELAND RLC MAILING ADDRESS:** Any C&V mail for New Jersey properties should be addressed to the Cleveland Regional Loan Center as shown:

VA Regional Loan Center
Construction & Valuation Section (262)
1240 E. 9th St.
Cleveland, OH 44199
6. **QUESTIONS?** The Cleveland VA office is open weekdays from 8:00 a.m. to 4:30 p.m. eastern time. The telephone number is 1 (800) 729-5772. The fax line is (216) 522-2514. For valuation issues, please feel free to contact Mr. Antione Waller, Valuation Officer (X3970) or Mr. Joe Print, Supervisory Appraiser (X3893).

/s/

JAMES L. BRUBAKER, JR.
Loan Guaranty Officer